

School Tour Confirmation

Please mail this completed form and your nonrefundable \$50 deposit to the Leonis Adobe Museum at least 4 weeks prior to the date of your tour. Your deposit is your confirmation. Receipts are available upon request. If the museum cancels the tour due to extreme weather conditions and we are unable to reschedule, your deposit will be refunded in full. The cost of the tour is \$6 per student. Your balance will be due on the date of the tour. You may bring one chaperone for every ten students only. Chaperones and teacher admission is free of charge. Please review and complete the highlighted items below. The Leonis Adobe Museum accepts cash, checks, Visa & MasterCard. Thank you!

Tour Date: _____

Name of School: _____

Name of Teacher: _____

Name of Contact: _____

Contact Phone Number: _____

Email: _____

Transportation: Bus Car

Shopping in Gift Shop? Yes No

Will You Be Having Lunch Here? Yes No

Grade Level: _____

Total Number of Students: _____

Total Number of Adults: _____

Please let us know if any of your students have special needs: _____

Tour Amount Total: _____

Deposit: \$50.00

Balance Due: _____

Deposit Due By: _____

I have read and agree to the rules and terms outlined for the Leonis Adobe Museum school tour.

Initial: _____

Date: _____



**Leonis Adobe Museum
23537 Calabasas Road
Calabasas, CA 91302
P: (818) 222-6511
F: (818) 222-0862**

About the Tour

Tours start promptly at 9:30am and end at 11:40am unless otherwise scheduled. Please be on time and arrive a few minutes early so that we can sort you into groups. Please dress weather appropriate as most of the tour is outside. For insurance and safety reasons only one chaperone is allowed per group. Parents are welcome to remain on the grounds; however they cannot join their child's tour group. Please inform your parents in advance of our policy. Your school will be charged the full amount for the number of students scheduled to attend unless changed 1 week prior to your tour. We recognize that there may be students out ill on the day of the tour and an exemption will be made for them.

Museum Rules for Students, Teachers, and Chaperones

- No talking during the tour
- No cell phones allowed during the tour
- No flash photography inside the house
- One chaperone per group of students
- No running on Leonis Adobe grounds
- No smoking on museum property
- No gum, food or drinks inside the adobe
- Chaperones must stay with their group at all times
- No climbing
- No sitting on or touching the Adobe furniture
- No student siblings allowed

Lunch

The cost to have lunch on the museum property is an additional \$1 per person. If you plan to have lunch on the grounds we must be informed a minimum of 1 week in advance. Your group will be responsible for clean-up of lunch items. If you do not wish to have lunch on the museum grounds there are several nearby public parks which are available at no cost (directions provided upon request).

Directions & Parking

From US 101 North:

Exit Valley Circle Blvd (#29) toward Mulholland Drive

Turn LEFT onto Valley Circle Blvd.

Turn RIGHT onto Calabasas Road

Enter into the 1st driveway past the Sagebrush Cantina on the right side

Arrive at 23537 Calabasas Road

From US 101 South:

Exit Valley Circle Blvd/Mulholland Drive (#29)

Enter into the 1st driveway past the Sagebrush Cantina on the right hand side.

Turn RIGHT onto Calabasas Road

Arrive at 23537 Calabasas Road

Buses and cars should park in the Leonis Adobe Museum parking lot. We ask that buses park near the windmill. Parking is free of charge for our guests. Please do not park in the Sagebrush Cantina parking lot. Thank you!