

## School Tour Confirmation

*Please mail this completed form and your nonrefundable \$50 deposit to the Leonis Adobe Museum at least 4 weeks prior to the date of your tour. Your deposit is your confirmation. Receipts are available upon request. If the museum cancels the tour due to extreme weather conditions and we are unable to reschedule, your deposit will be refunded in full. The cost of the tour is \$6 per student. Your balance will be due on the date of the tour. You may bring one chaperone for every ten students only. Chaperones and teacher admission is free of charge. Please review and complete the highlighted items below. The Leonis Adobe Museum accepts cash, checks, Visa & MasterCard. Thank you!*

**Tour Date:** \_\_\_\_\_

**Name of School:** \_\_\_\_\_

**Name of Teacher:** \_\_\_\_\_

**Name of Contact:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Transportation:** Bus  Car

**Shopping in Gift Shop?** Yes  No

**Grade Level:** \_\_\_\_\_

**Total Number of Students:** \_\_\_\_\_

**Total Number of Adults:** \_\_\_\_\_

**Please let us know if any of your students have special needs:** \_\_\_\_\_

**Tour Amount Total:** \_\_\_\_\_

**Deposit: \$50.00**

**Balance Due:** \_\_\_\_\_

**Deposit Due By:** \_\_\_\_\_

**I have read and agree to the rules and terms outlined for the Leonis Adobe Museum School Tour.**

**Initial:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**Leonis Adobe Museum**  
23537 Calabasas Road  
Calabasas, CA 91302  
P: (818) 222-6511  
F: (818) 222-0862

## About the Tour

*Tours start promptly at 9:30am and ends at 11:30am unless otherwise scheduled. We ask that you arrive a few minutes early so that we can organize your students into tour groups. Please dress weather appropriate as most of the tour is outside. For insurance and safety reasons only one parent chaperone is allowed per group of 10 children. Please inform your parents in advance of our policy. Your school will be charged for the number of students scheduled to attend unless changed 1 week prior to your tour. We recognize that there may be students out ill on the day of the tour and an exemption will be made for them.*

## Museum Rules for Students, Teachers, and Chaperones

- No talking during the tour
- No cell phones or electronic devices allowed during the tour
- One chaperone per group of students
- No running on Leonis Adobe grounds
- No smoking on museum property
- No gum, food or drinks inside the adobe
- Chaperones must stay with their group at all times
- No climbing
- No sitting on or touching the Adobe furniture
- No student siblings allowed
- Photos may be taken at the end of the tour

## Lunchtime

*We recommend having lunch at one of our local parks. They are nearby and the best option for school groups as they have playground equipment, bathroom facilities, and lunch tables. Attached are directions to recommended parks. The Leonis Adobe Museum has very limited space for lunch and the children are not allowed to wander the property. If necessary, the cost to have lunch on the museum property is an additional \$1 per person. If you need to have lunch on the property please contact the museum office a minimum of 1 week in advance to schedule. Your group will be responsible for clean-up of lunch items.*

## **Directions & Parking for the Museum**

***From US 101 North:***

***Exit Valley Circle Blvd (#29) toward Mulholland Drive***

***Turn LEFT onto Valley Circle Blvd.***

***Turn RIGHT onto Calabasas Road***

***Enter into the 2<sup>st</sup> driveway on the right side***

***Arrive at 23537 Calabasas Road***

***From US 101 South:***

***Exit Valley Circle Blvd/Mulholland Drive (#29)***

***Turn RIGHT onto Calabasas Road***

***Enter into the 2<sup>st</sup> driveway on the right side***

***Arrive at 23537 Calabasas Road***

***Buses and cars should park in the Leonis Adobe Museum parking lot. We ask that buses park near the windmill. Parking is free of charge for our guests. Please do not park in the Sagebrush Cantina parking lot. Thank you!***

## **Parks nearby the Leonis Adobe Museum**

### **Parks located East of the Museum:**

#### **Shadow Ranch Park**

- **Shadow Ranch Park – 22633 Vanowen Street, West Hills, CA 91307. 818.883.3637**
- Turn *left* out of Museum parking lot onto Calabasas Road.
- Calabasas Road turns into Avenue San Luis after you cross over Valley Circle Blvd. and you will continue on this road (which is parallel to the freeway) for approximately 2 miles.
- Turn Left onto Fallbrook Avenue and travel approximately 4 miles to Vanowen St.
- Turn Left onto Vanowen St. and the park will be on your right side.

#### **Woodland Hills Park**

- **Woodland Hills Park – 5858 Shoup Avenue, Woodland Hills, CA 91367. 818.883.9370**
- Turn *left* out of the Museum parking lot onto Calabasas Road.
- Calabasas Road turns into Avenue San Luis after you cross over Valley Circle Blvd. Continue on Avenue San Luis (which is parallel to the freeway) for approximately 2.5 miles.
- Turn left onto Shoup Avenue and the park will be ½ mile down the street on your right.

## **Parks located West of the Museum:**

### **Grape Arbor Park**

- **Grape Arbor Park – 5100 Parkville Road, Calabasas, CA 91302. 818.338.3546**
- Turn *right* out of the Museum parking lot onto Calabasas Road.
- At Calabasas Parkway, turn right and enter the Ventura Freeway (101) West.
- Exit at Lost Hills Road and turn right.
- Almost immediately you will turn left onto Canwood Street.
- At Parkville Road turn right. Park is on the right.

### **Juan Bautista de Anza Park**

- **Juan Bautista de Anza Park – 3701 Lost Hills Road, Calabasas, CA 91302. 818.883.9370**
- Turn *right* out of the Museum parking lot onto Calabasas Road.
- At Calabasas Parkway, turn right and enter the Ventura Freeway (101) West.
- Exit at Lost Hills Road and turn left.
- Travel approximately 1 mile and the park will be on your right.